



ELMWOOD
UNITED PRESBYTERIAN CHURCH

WE ARE
HIRING

**Director of Music
and Worship Arts**
(Part-Time)

Contact:

Dr. Tony McNeill
Worship Arts Consultant

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ELMWOOD UNITED PRESBYTERIAN CHURCH
East Orange, NJ

www.atthewood.org | [@elmwoodchurcheinj](https://www.instagram.com/elmwoodchurcheinj)

Reverend Maria N. Crompton, M.Div., Senior Pastor



OVERVIEW

The general responsibilities of the **Director of Music and Worship Arts** are to oversee the incorporation of music, drama, dance, and visual arts in the traditional and contemporary styles of corporate worship of **Elmwood United Presbyterian Church**. Music is elevated in the position title because of its naturally broader role and higher profile in our typical worship settings. In growing elements of worship, the various other art forms are to be drawn into worship in a complementary, culturally relevant, and edifying manner in order to offer a fuller experience of worshipping the Lord.

POSITION

NAMING/CLASSIFICATION

Position: Director of Music and Worship Arts

Job Class: Part Time, Approx 15-20 hours per week

Reports To: Senior Pastor and is accountable to the Personnel Committee and EUPC Session.

Salary: \$40,000 per year



Duties and Responsibilities

- In consultation with the Senior Pastor and the Music and Worship Arts Committee, capture and mobilize a vision and philosophy for utilizing music and arts in worship for Elmwood United Presbyterian Church.
- Direct Choir and/or Praise Team on Sunday mornings.
- Meet weekly with Senior Pastor and church staff to discuss collaborative plans to integrate music, visual arts, drama, dance, and worship education/training into the life of Elmwood United Presbyterian Church.
- Meet weekly with the music and worship arts ministry staff each week to plan and evaluate worship.
- Plan/Conduct two (2) choir rehearsals each week. Currently, the Sanctuary Choir meets Thursdays from 7:30pm -9:00pm. The Praise Team meets from 9:00pm - 9:30pm on the same night.
- Plan/Conduct special-day ensemble rehearsals and services as needed: Senior Choir (twice a year), Men's Choir (three times a year), Ruach Women's Choir (three times a year).
- Work with the Music and Worship Arts Committee to plan two (2) annual concerts with the Elmwood Community Choir such as Handel's MESSIAH or other music-related programs that are in line with the tradition of Elmwood United Presbyterian Church, the liturgical calendar, and the Reformed tradition.
- Will provide music leadership for two (2) special services beyond Sunday morning worship such as: Ash Wednesday, Maundy Thursday, Good Friday or Sunrise Worship. Compensation will be available for any service(s) beyond two (2).
- Manage copyright compliance.

- Manage the regularly-scheduled maintenance of musical instruments.
- In consultation with the Senior Pastor and the Music and Worship Arts Committee, audition and make recommendations to hire new staff singers/musicians as needed.
- Assist the Senior Pastor, personnel staff and members of the session in annually evaluating the members of the music and worship arts ministry staff.
- Additional compensation is available for funerals and weddings.

Qualifications

- A Bachelor's degree in Music or a related field, with a demonstrated ability to read music, is required.
- Two (2) years of experience as Minister of Music or Worship Pastor.
- Ability to rehearse, conduct, and supervise choirs/ensembles that perform a full range of choral musical styles to include, but not limited to: classical, hymns, gospel, spirituals, and contemporary.
- Being proficient in playing piano is preferred.
- Evident knowledge of the instruments in the band and how they work together.
- Demonstrated proficiency and skill in music/worship ministry leadership and supervision of different ministries and staff.
- Have a pastoral sense for mentoring and developing worship leadership and gifts in others.
- Ability to access various liturgical resources (lectionary, Christian calendar year, African American Online Lectionary, etc.).
- Possess creativity to cultivate a choral sound and innovative ideas for worship.

EVALUATION

The Personnel Committee and Senior Pastor shall review the position at month three and month six. After which, an evaluation will be conducted annually and appropriate compensation recommendations will be submitted to the Session of Elmwood.

TO APPLY

Priority will be given to candidates who submit the following materials to jobs@drtonymcneill.com **by 11:59pm EST, Thursday, May 8, 2025.**

An e-mail confirmation will be sent when all requested materials have been received.

- ◇ A curriculum vitae (CV).
- ◇ Contact information for three (3) professional references to include name, e-mail address, telephone number, and affiliation.
- ◇ A statement describing the candidate's philosophy of corporate worship and church music. Limit: Two (2) pages, double-spaced.
- ◇ Links to videos demonstrating candidate's musical leadership capacity in corporate worship and/or choir rehearsal.

Please send links only. Do not attempt to send video files. **Contact: Dr. Tony McNeill**, Worship Arts Consultant | drtony@drtonymcneill.com | 678-404-2927.